**COMPUTER STUDIES MID-TERM TERM 1**

**FORM 2**

**Name: ……………………………………………………………………….**

**Adm No: ………………………… Class: ……………………**

1. a) Briefly describe the history of computers (3mks)

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b) What is meant by the term ‘booting up’? (2mks)

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c) Differentiate between Dedicated computers and special purpose computers. (4mks)

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2. a) Define the following terms:

 i) Word processor (2marks)

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 ii) Word processing (2 marks)

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b) Distinguish between a worksheet and a work book (2mks)

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3. Define the following terms as used in computer memory;

 i) Buffers (2mks)

 ii )Registers (2mks)

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4. a) A word processor software is a tool that can be used to prepare documents. Name four types of documents that can be prepared using a word processor. (4mks)

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b) State and **explain** any three features of word processors (6mks)

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5. Explain **three** buses that are found in the CPU. (6mks)

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6. a) List the steps that you would use to correct wrongly spelt words in a document using the spell checking feature (3mks)

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b) State the functions of the following keys on the computer keyboard

 i) Escape key (2mks)

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 ii) Control key (2mks)

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7. a) What is an operating system? (2mks)

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 b) Explain **three** ways in which an operating system provides data security in a computer system (6mks)

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8. Explain two ways in which computers are used in learning institutions. (4mks)

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9. Explain the meaning of each of the following computer crimes:

 i) Cracking (2mks)

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 ii) Tapping (2mks)

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 iii) Trespass (2mks)

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